

**DOLGEVILLE CENTRAL SCHOOL**  
**Dolgeville, NY 13329**

**Approved 6-15-2021**

Wednesday, May 19, 2021

Regular Meeting  
In-person / Public Invited

James A. Green School

**PRESENT:**

S. Hongo, President  
J. Williams, V. President  
J. Schmid  
M. Huddleston  
C. Spofford  
J. Izzo  
R. Maxwell

**ABSENT:**

None

**OTHERS PRESENT:**

T. Kawryga  
C. Chrisman  
R. Leavitt  
M. Primeau  
J. Radley  
J. Gilfus, Dep. Supt.

**PRESIDING OFFICER:**

S. Hongo, President

*In light of the Coronavirus (COVID-19) Outbreak and while adhering to the Governor's guidelines, this meeting was conducted with board members and administrators present (as listed above), while social distancing and using facemasks. The meeting was accessible to the public.*

The regular meeting was called to order at 6:00 p.m. in the High School Cafeteria.

Call to Order

Mr. Hongo asked everyone to rise and recite the Pledge of Allegiance.

Pledge Flag

**MINUTES**

Motion by Mr. Maxwell, second by Mrs. Williams, to approve the minutes of April 20, 2021 (regular meeting) as presented.

Approve  
Minutes  
3/16/2021

Ayes All – Motion Carried 7:0

Motion by Ms. Izzo, second by Mrs. Huddleston, to approve the minutes of April 21, 2021 (special meeting – BOCES Budget Vote) as presented.

Approve  
Minutes  
4/21/2021

Ayes All – Motion Carried 7:0

Motion by Ms. Izzo, second by Mr. Maxwell, to approve the minutes of May 11, 2021 (special meeting Budget Hearing) as presented.

Approve  
Minutes  
5/11/2021

Ayes All – Motion Carried 7:0

Motion by Mrs. Williams, second by Ms. Izzo, to approve the minutes of May 18, 2021 (special meeting Annual meeting and Budget Results) as presented.

Approve  
Minutes  
5/18/2021

Ayes All – Motion Carried 7:0

**CORRESPONDENCE - None**

Correspond.

**FINANCIAL**

Motion by Mrs. Williams, second by Ms. Izzo, to approve the following financial items:

Approve  
Financial  
Items

That General Fund Schedule #A-42 in the sum of \$313,195.95; General Fund Schedule #A-43 in the sum of \$835,427.30; School Lunch Fund Schedule #C-13 in the sum of \$12,387.33; Special Aid Fund Schedule F-3 in the sum of \$99,504.68; and Capital Fund Schedule #HU-1 in the sum of \$3,641.75 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill.

Payment of  
Warrants

To accept the Treasurer's Report for April, 2021, as presented.

Accpt. Treas.  
Rept. 4/2021

To accept the 3rd Quarter Extraclassroom Activity Report for 2020-2021 as presented.

Accpt. 3rd Q  
Extraclass  
Report

Ayes All – Motion Carried 7:0

## REPORTS

Reports

Elementary School Report – Mrs. Chrisman – Attached

Elem. Rept.

Highlights: Compassion Coalition donated 85 book shelves to DCS. The HS Technology Department will be assembling the shelves. Mrs. Chrisman is planning for summer school and for a "Kindercamp" for incoming Kindergartners which will include Kindergarten screenings. Sixth Grade Promotion Day will be held on Monday, June 21st at 1:00 p.m.

High School Report – Mrs. Leavitt - Attached

HS Rept.

Highlights: STPA sponsored banners to be hung on Main Street for each of our 2021 seniors. Graduation Ceremony plans are still in the works. Congratulations to Philip Nash as he is eligible to apply for a PSAT National Merit Scholarship.

Dean of Students/Athletic Director Report – Mr. Zilkowski – Attached

Dean/AD Rept.

Highlights: Dugouts are complete. The Technology Department will assist with installing helmet cubbies and bat racks in the dugouts.

Deputy Superintendent Report – Mr. Gilfus – Attached

Deputy Supt.  
Rept.

Buildings & Grounds Report – Mrs. Radley - Attached

Build/Grounds

Transportation Report – Mr. Stack – Attached

Transport.

Revenue Analysis/Expenditure Analysis Reports for April 2021 – Mrs. Radley – Attached

Rev/Expend.

Motion by Mr. Schmid, second by Mrs. Huddleston, to accept the above reports as presented.

Accpt.  
Bld. Reports

Ayes All – Motion Carried 7:0

## OLD BUSINESS - None

Old Business

## NEW BUSINESS

New Business

a. Resolution – Telecommunications Broadband Service

Telecomm.  
Broadband  
Service  
Resolution

Motion by Mr. Schmid, second by Mrs. Williams, to adopt the following resolution:

WHEREAS, the Board of Education of the Dolgeville Central School District desires to enter into a 5 year contract with the Madison-Oneida BOCES in order for the Mohawk Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being Broadband Telecommunications as defined on the attached sheet(s).

NOW, THEREFORE, IT IS RESOLVED that the Board of Education of the Dolgeville Central School District agrees to enter into a contract with the Madison-Oneida BOCES through the provision of said services to the District not to exceed \$496.00 monthly, plus any one time vendor installation costs, subject to the approval of the Commissioner of Education for a period of 5 years, beginning on or about May 1, 2021, and ending on or about May 31, 2026.

Vote: Mr. Hongo – Aye  
Mrs. Williams – Aye  
Mr. Schmid – Aye  
Mrs. Huddleston – Aye  
Mr. Spofford – Aye  
Ms. Izzo – Aye  
Mr. Maxwell – Aye

Motion Carried.

b. Prepare and Plan for Universal Pre-Kindergarten Program (UPK)

Universal  
PreK  
Program

New York State has allocated \$234,586.00 to the Dolgeville Central School District to create and operate a Universal PreK-Kindergarten Program for the 2021-2022 school year. In order to begin the process of implementing a Universal Pre-Kindergarten Program, board of education approval is required.

Motion by Mr. Maxwell, second by Ms. Izzo, to authorize the district to pursue the creation and operation of a Universal Pre-Kindergarten Program for school year 2021-2022 using funds allocated by the State of New York in the amount of \$234,586.00. The continuation of the program for school year 2022-2023 and following years shall be evaluated on an annual basis based on the district's budget constraints.

Authorize  
Creation  
of Universal  
PreK  
Program

Ayes All – Motion Carried 7:0

c. Approve Memorandum of Agreement – DCSD and DTA

Approve  
MOA  
DCSD/DTA  
Extra  
Teaching  
Duties

Motion by Mrs. Williams, second by Ms. Izzo, to approve the Memorandum of Agreement by and between the Dolgeville Central School District and the Dolgeville Teachers' Association dated May 3, 2021 for school year 2020-2021 as attached (to address certain teachers taking on extra teaching duties to meet the needs of the District). This Memorandum of Agreement will expire on June 30, 2021, unless further extended by the parties.

Ayes All – Motion Carried 7:0

d. District Calendar for 2020-2021 – Adjust calendar

Adjust  
2020-21  
School  
Calendar

To close the 2020-2021 school year and because the district will have met the required number of days for State Aid as well as the number of hours of instruction at both the elementary and secondary levels, the following calendar adjustments are proposed by the Interim Superintendent:

Wednesday, June 23, 2021 – ½ day of school

Thursday, June 24, 2021 – ½ day of school

Motion by Mrs. Williams, second by Mrs. Huddleston, to adjust the 2020-2021 school calendar as outlined above.

Ayes All – Motion Carried 7:0

e. Equipment Disposal

Equipment  
Disposal

Motion by Mr. Maxwell, second by Ms. Izzo, to declare the following maintenance department item as excess and to be disposed of using the services of Auctions International: 2003 Avenger 32100 Floor Scrubber.

Ayes All – Motion Carried 7:0

f. BOE Meeting Calendar for 2021-2022

Adopt  
BOE Mtg.  
Dates  
2021-2022

Motion by Mrs. Williams, second by Mr. Spofford, to adopt the following BOE meeting dates for 2021-2022 with locations for meetings to be adjusted as needed due to COVID-19 pandemic restrictions:

DATE	TYPE MEETING	LOCATION	PRESENTATION
July 6, 2021	Reorganization Mtg.	HS Cafeteria – 6 pm	
July 20, 2021	Regular Meeting	HS Cafeteria – 6 pm	
August 17, 2021	Regular Meeting	HS Cafeteria – 6 pm	
September 21, 2021	Audit/Finance Mtg.	HS Library – 5 pm	
September 21, 2021	Regular Meeting	HS Cafeteria – 6 pm	West & Co. Auditors New Staff Dinner
October 12, 2021	Audit/Finance Mtg.		
October 19, 2021	Regular Meeting	HS Cafeteria – 6 pm	Music Department
November 16, 2021	Regular Meeting	HS Cafeteria – 6 pm	Industrial Technology
December 21, 2021	Regular Meeting	HS Cafeteria – 6 pm	Universal PreK Program
January 18, 2022	Regular Meeting	HS Cafeteria – 6 pm	Safety Committee Update
February 8, 2022	Audit/Finance Mtg.		
February 15, 2022	Regular Meeting	HS Cafeteria – 6 pm	Budget Presentation
March 15, 2022	Regular Meeting	HS Cafeteria – 6 pm	Budget Review/Direction
April 14, 2022	Audit/Finance Mtg.		
April 19, 2022	Regular Meeting	HS Cafeteria – 6 pm	Tenure Celebration
Wed. April __, 2022 *	Special Meeting	HS Cafeteria	Top Senior Reception BOCES Budget Vote
May 10, 2022	Special Meeting	HS Cafeteria – 6 pm	Budget Hearing
May 17, 2022	Special Meeting	HS Cafeteria	Budget Vote / Results
Wed. May 18, 2022	Regular Meeting	HS Cafeteria – 6 pm	
June 14, 2022	Audit/Finance Mtg.		
June 21, 2022	Regular Meeting	HS Cafeteria – 6 pm	

\*TBD once BOCES sets their 2021-2022 Calendar

Ayes All – Motion Carried 7:0

- g. BOE Policy for 1st Reading and Review  
The following Policy was presented to the BOE for 1st Reading and Review:  
1) Policy No. 7102 (Replaces 7513) – Student Medications

BOE Policy  
1st Reading  
Student  
Medications

#### INFORMATION ONLY

- a. Rural Schools Conference – July 11-13, 2021  
b. NYSSBA Conference – October 24-26, 2021  
c. Results of BOCES Budget Vote and Election

Information  
Only

**BOARD FORUM**

Board Forum

The board members offered the following comments during Board Forum:

- Congratulations to Mr. Hongo on his re-election and to Mrs. Carolyn Williams on her election
- As a parent, thank you for the smooth transition to in-person instruction for our students
- Congratulations on having the budget pass last night
- Thank you to Mr. Kawryga and Mr. Gilfus for all you have been doing
- It is great to see all of the students back in person
- Thank you for the donation of bookshelves from Compassion Coalition
- Thank you to Mr. Zilkowski for all that you have done for all sports programs. So appreciated!
- Thank you to the administration, teachers, and staff everything you have been doing

**EXECUTIVE SESSION**Enter  
Executive  
Session

Motion by Mr. Schmid, second by Mr. Spofford, to enter executive session at 6:50 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person(s) or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person(s).

Ayes All – Motion Carried 7:0

Motion by Mrs. Williams, second by Mr. Maxwell, to return to regular session at 7:22 p.m.

Return to  
Regular  
Session

Ayes All - Motion Carried 7:0

**CSE/CPSE MINUTES AND RECOMMENDATIONS**CSE/CPSE  
Min. & Rec.  
4/15/21 -  
5/13/21

Motion by Mr. Maxwell, second by Mrs. Huddleston, to approve the CSE/CPSE Minutes and Recommendations covering the period 4/15/21 through 5/13/21 as attached.

Ayes All – Motion Carried 7:0

**PERSONNEL**Personnel  
Actions

Motion by Mr. Maxwell, second by Mr. Izzo, upon the recommendation of the Interim Superintendent of Schools, to accept and approve the following retirements, resignations, terminations, leaves and appointments:

To accept the resignation of Timothy Zaleski as long term substitute teacher (Science) effective May 3, 2021.

Accpt.Resign  
T. Zaleski  
Science

To accept the resignation of Billiejo Boyer as part time food service worker effective April 30, 2021.

Accpt.Resign  
B. Boyer  
PT Fd.Serv.

To approve the leave request of Jessica Mitchell, elementary teacher, for the period beginning approximately September 1, 2021 through December 22, 2021.

Appr.Lv.  
J. Mitchell

To approve the appointment of Taylor Hughes to the following position:

Appr.Appt.  
T.Hughes  
LT Sub.  
Teacher

Name:..... **Taylor Hughes**

Position:..... Long Term Substitute Teacher

Reason:..... Replacement for MS Science Teacher

Tenure Area:..... NA

Certification:..... Emergency COVID-19 Certificate – Biology 7-12 (3/23/21-8/31/22)

Effective Date:..... 5/3/2021 – 6/30/2021

Rate of Pay:..... 1/200th of Step 1 of DTA Salary Schedule  
(\$216.74/day) plus other DTA benefits as eligible

To approve the probationary appointment of Stephanie Babcock to the following position, replacing BillieJo Boyer:

Name:.....**Stephanie Babcock**  
Position:..... PT Food Service Worker  
Type: ..... Hourly  
Effective Date:..... 5/21/2021  
Probationary Period: .... 6 month - 11/21/2021  
Salary:..... \$12.50/hr.

Appr.Appt.  
S. Babcock  
PT Food  
Service

To approve the probationary appointment of Evelyn Jaikin to the following position:

Name:.....**Evelyn Jaikin**  
Position:..... Monitor – K-6 Monitor – 1 Year appointment  
Type: ..... Hourly  
Effective Date:..... 5/3/2021 – 6/30/2021  
Probationary Period: .... 6 month – 11/3/2021  
Salary:..... \$12.50/hr.

Appr.Appt.  
E. Jaikin  
Monitor K-6

To approve the appointment of Jennifer Mueller as Substitute Teacher/TA effective May 11, 2021.

Appr.Appt.  
J.Mueller  
Sub. T/TA

To approve the appointment of Jennifer Mueller as substitute nurse.

Appr.Appt.  
J. Mueller  
Sub. Nurse

To approve the appointment of Brittney Nowack as substitute Teacher/TA effective May 12, 2021.

Appr.Appt.  
B. Nowack  
Sub. T/TA

To approve the appointment of Rebecca Grossman as substitute monitor.

Appr.Appt.  
R.Grossman  
Sub. Monitor

To approve the appointment of Sandra Gonyea as substitute clerical worker effective May 14, 2021.

Appr.Appt.  
S. Gonyea  
Sub. Clerical

Ayes All – Motion Carried 7:0

## **NON PUBLIC SCHOOL TRANSPORTATION REQUESTS FOR 2021-2022**

Non Public  
Sch. Transp.  
2021-2022

Motion by Ms. Izzo, second by Mr. Maxwell, to approve the following Non Public School Transportation Requests for school year 2021-2022:

Tehya Snowman for daughter, Brynleigh Claus, to Mohawk Valley Christian Academy  
Rachel Johnson for daughter, Eliza Johnson, to Mohawk Valley Christian Academy

Ayes All – Motion Carried 7:0

## **FUTURE MEETINGS**

Future  
Meetings

Regular Meeting – June 15, 2021  
Graduation – Saturday, June 26, 2021  
Reorganization Meeting – Tuesday, July 6, 2021  
Regular Meeting – Tuesday, July 20, 2021  
Regular Meeting – August 17, 2021

**ADJOURNMENT**

Adjourn  
Meeting

Motion by Mr. Schmid, second by Ms. Izzo, to adjourn the meeting at 7:23 p.m.

Ayes All – Motion Carried 7:0

*Sandra L. Allen*

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District Clerk